



## Why Use Technology to Enhance Learning?

### There are many benefits to using technology in the classroom.

Technology helps prepare you for the future! You will develop important skills to take with you to your future high school, college, and career!

The use of technology in the classroom helps to develop critical thinking, research, and problem solving skills!

Technology further provides access to a vast number of resources that enhance your learning!

*"Tell me and I'll forget;  
show me and I may remember;  
involve me and I'll understand."  
– Benjamin Franklin*

## Simple Ways to Take Care of Technology

*One key value we hold at Clinton School is respecting property. In order to keep technology running efficiently for continued student use, we expect students to take care of the materials lent to them. Below are tips on how to respect and take care of technology so that you may continue to use it to enhance your learning.*

- Slide the Chromebook into the plastic part of the case FIRST, then use the elastic bands to keep it in place.
- Always make sure the Chromebook case is fully zipped before picking it up by the strap/handle.
- Always handle the Chromebooks/Tablets with two hands when carrying them.
- Keep your Chromebook in its case all day long.
- Do not stack the Chromebooks/Tablets.
- Have clean hands when using the technology.
- Do not eat, drink, use art materials, or play around the Chromebooks/Tablets.
- Do NOT play with or remove any stickers or labels attached to the Chromebooks/Tablets by CPS or your teacher.
- Refrain from touching the Chromebook screen, as this is the most sensitive part of the technology.
- Do not let other students use your Chromebook/Tablet without the permission of your teacher.
- The same rules apply for damages to technology as they apply to textbooks. If you damage the Chromebook/Tablet, you are responsible for the replacement cost of the technology.
- Always use your best judgment.

# Clinton School's Classroom Technology Guide



Guidelines and policies regarding responsible classroom technology use to enhance content area learning.

Neatly detach this page and return to your teacher in order to start using the Chromebooks/Tablets.



## Student/Parent/Teacher Agreement

Student Name (Please Print Below)

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Room # \_\_\_\_\_ Asset # \_\_\_\_\_

We have read and understood all the guidelines and policies regarding technology and Internet usage at Clinton School.

We further agree to all terms, and understand that failure to abide by these terms will lead to consequences. These may include the loss of the privilege of technology use, and internet use banned for the student. Students will still be responsible to complete all assignments and tasks on their own time with their own resources.

Student Signature

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Parent/Guardian Signature

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Date

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# Technology and Internet Usage Guidelines and Policies

Clinton Elementary School



- Improper use of CPS Internet or technology is not allowed. This includes using technology to bypass security, participate in illegal activities, search for illicit material, invade the privacy of another, using language that is offensive or threatening, forwarding communication without the other person's written consent, copying commercial software, images or text without permission of the author, providing access to third parties, intentionally disrupting the servers, hacking of any kind, and using the technology to violate any other aspect of the CPS Uniform Discipline Code.
- The privilege of using the Internet may be withheld if the student demonstrates irresponsibility when using the technology, or violates any of the CPS Internet and Technology guidelines.
- Students are responsible to keep all personal information private. They may never give out their passwords, name, personal information, or any other identifying information over the internet without the consent of their teacher and parent.
- Students may not upload, distribute, post, e-mail or otherwise make available any content that is unlawful, dangerous, provide a security risk, or violates the rules of the Student Discipline Code.
- Non-educational uses of CPS technology, such as gaming, gambling, chain letters, jokes, fundraisers, religious activities, or political lobbying is not allowed.
- Using the technology such as discussion boards, drive, chat rooms, instant messaging, e-mail, for personal rather than educational purposes is not allowed.
- Downloading unauthorized games, programs, files, electronic media, and/or applications from the Internet that may cause a threat or alter the performance of the technology is not allowed.
- Any violation of the above stated rules will result in the confiscation of the technology, and/or other consequences which may include suspension or expulsion. The technology fee will NOT be refunded.